

**Commission Members**

Laura Lapeze  
*Undersecretary, Louisiana Department of Revenue (Chairman)*  
Doug Bourgeois  
*Assistant Secretary, Louisiana Office of Tourism*  
Earl J. Millet, Jr.  
*Governor's Designee*  
Lindsay Schexnayder  
*Chief Financial Officer, LA Dept. of the Treasury*  
Tom Spiers  
*Commissioner – New Orleans World Trade Center*



**Commission Staff**

Deepa Woods  
*Executive Director*  
Amy Hemphill,  
*Accountant*

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## COMMISSION MEETING

**Thursday, June 22, 2023**

LaSalle Building  
617 N. 3<sup>rd</sup> St.  
Louisiana Room, 7th Floor  
Baton Rouge, LA 70802  
10:00 AM

### **AGENDA**

1. Call to order – Instructions
2. Approval of LTFS Commission Meeting Minutes of March 30, 2023
3. State of the Program discussion
  - a. Update on Refund Center Sites
    - Tanger Refund Center closing as of June 30, 2023
4. Financial Discussion
  - a. Reports on customer activity and historical data
    - TOPS Report (April 2023 and May 2023)
    - Transportation Report (April 2023 and May 2023)
    - Status Report (2022 and 2023)
    - YTD and May 2023 Customer Activity Report
  - b. FY 22 to FY 23 handling fee comparison
  - c. YTD and May 2023 Profit and Loss Statements
  - d. FY 22 to FY 23 11 month budget vs actual expenses
  - e. LTFS Reimbursement/Cash Balances as of May 31, 2023
5. Other Discussion Items
  - a. 2023 Regular Legislative Session
  - b. New Orleans' Airport Refund Center Revenue/Expense
  - c. Update on Write-Offs
  - d. Ethics and Sexual Harassment Training
  - e. FY 24 Budget
6. Action Items
  - a. Approval of FY 24 budget
  - b. Approval to transfer funds to reimburse LDR
7. Other Business
8. Adjournment